

REQUEST FOR MISSIONARY ASSOCIATE

Complete a separate form for each request. Return completed form to missionary fellowship chairman (if applicable), area director, and regional director.

GENERAL INFORMATION

REGION _____	COUNTRY _____	
LENGTH OF TERM DESIRED FOR ASSOCIATE		
<input type="checkbox"/> One Year	<input type="checkbox"/> Two Years	<input type="checkbox"/> Other _____
ARRIVAL DATE REQUESTED: _____		
<input type="checkbox"/> This is an ongoing personnel need	<input type="checkbox"/> This is a one time personnel need	
TYPE OF ASSOCIATE REQUESTED (check one)		
<input type="checkbox"/> Couple with children	<input type="checkbox"/> Single female	<input type="checkbox"/> Single male
<input type="checkbox"/> Couple with no children	<input type="checkbox"/> No preference	
AGE RANGE _____	<input type="checkbox"/> AGE UNIMPORTANT	

ASSIGNMENT DESCRIPTION

(SEE LISTING OF SKILLS ON PAGE THREE FOR REFERENCE)

JOB TITLE _____ **If this is a teaching position, please list name of school
DESCRIPTION OF DAILY DUTIES _____ _____ _____ _____ _____
EXPERIENCE NEEDED _____ _____
ARE SPECIFIC DEGREE(S) REQUIRED? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain _____ _____
OTHER REQUIREMENTS (teaching certificate, etc.) _____ _____
OTHER OPPORTUNITIES AVAILABLE _____ _____
CAN ASSIGNMENT BE DONE IN ENGLISH? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, what language? _____

LIVING ARRANGEMENTS

CITY AND/OR AREA ASSOCIATE WILL SERVE _____

THE AREA IN WHICH ASSOCIATE WILL SERVE IS: Urban Suburban Rural

ACCOMMODATIONS:

a. List housing arrangements _____

b. List arrangements for meals _____

DESCRIBE SCHOOLING AVAILABLE FOR CHILDREN (if applicable) _____

TRAVEL:

a. Is visa required? Yes No If yes, explain special requirements. _____

b. In what city should associate arrive? _____

c. Money exchange _____

d. How are funds disbursed to associate? _____

e. Climate _____

f. Type of clothing _____

MISCELLANEOUS

ADDITIONAL INFORMATION:

a. Name of individual responsible for volunteer _____

b. Field address _____

OPPORTUNITIES AVAILABLE FOR SPOUSE (where applicable) _____

POSITION APPROVAL		YES	NO
Date _____	Name _____ Person or organization making request		
Date _____	Signature _____ Missionary Fellowship Chairman/Representative (if applicable)*	<input type="checkbox"/>	<input type="checkbox"/>
Date _____	Signature _____ Area Director	<input type="checkbox"/>	<input type="checkbox"/>

Date _____ Signature _____
Regional Director

*If your regional does not have a missionary fellowship, send form directly to your area director for approval.

THIS LISTING IS FOR REFERENCE HELP ONLY. PLEASE MAKE DETAILED DESCRIPTION ON PAGE ONE.

CHURCH/OUTREACH

- Song leading
- Choir directing
- Special singing
- Instrumentalist _____
- Drama
- Platform leadership
- Lead study group
- Sunday school teacher
- Children's worker
- Vacation Bible School
- Youth worker
- University work
- Servicemen's work
- Coffeehouse
- Summer camp
- Beach/resort outreach
- Puppets
- General outreach

OTHER OFFICE/CLERICAL/LIBRARY

- Typing _____ wpm
- Shorthand _____ wpm
- Filing
- Librarian
- Receptionist

ACCOUNTING/BOOKKEEPING

- Bookkeeping

MISCELLANEOUS

- Sign language
- Lifeguard- Certification required
- Mechanical skills _____
- Other _____

COMPUTER SKILLS

- Computer Data Entry
- Word Processing
- Spreadsheet programs
- Computer programming
- Other _____

PROFESSIONAL/TECHNICAL

- Business manager
- Administrator
- Radio/TV studio engineer
- Radio/TV participant
- Art layout/paste up
- Graphic arts
- Photography
- Typesetting
- Print shop

TEACHING/ADMINISTRATION

- Teacher _____
- Counseling-- Youth and/or Children
- School director/principal
- House parents
- Coaching athletics

SECRETARIAL/ADMINISTRATIVE

- Personal computer _____
- Secretarial/clerical

GENERAL LABOR

- Cook/housekeeper
- Shipping clerk
- Minor building maintenance
- Gardening/farming _____

CONSTRUCTION

- Construction skills

WRITING/EDITING/TRANSLATING

- Translation
- Editorial/writing

MEDICAL

- Nursing-- RN LPN Aide

FOR OFFICE USE ONLY

Name	Filled:	From	To	Comments